



**Acknowledgments of Receipt of Company  
COVID-19 Prevention Plan & Training  
(For Associates to sign & return)**

This is to acknowledge that I have received a PDF copy of C.A.R.'s "Real Estate Best Practices Guidelines and Prevention Plan for Showings During COVID-19 – Stage 2 Expansion. I understand that this can also be found at <https://www.car.org/-/media/CAR/Documents/Transaction-Center/PDF/Risk-Management/COVID19/Best-Practices-Final-Version.pdf?la=en&hash=6921A0469838076D14CF528C37AB02CBAB00A8DF>. I acknowledge that C.A.R.'s entire document "Real Estate Best Practices Guidelines and Prevention Plan for Showings During COVID-19 – Stage 2 Expansion" is hereby adopted for this purpose as this Company's COVID-19 "Prevention Plan." I know I am expected to read, understand, and adhere to the Company's Prevention Plan. I understand that, from time to time, the Company may, in its sole and absolute discretion, change any policies, guidelines, or practices in the Plan, with or without prior notice.

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Furthermore, I have received a PDF copy California's "COVID-19 Industry Guidance: Real Estate Transactions." I understand that this can also be found at: <https://covid19.ca.gov/pdf/guidance-real-estate.pdf> which contain information on showing properties, physical distancing, and other important topics. that I am an Independent Contractor and that my association with the Company is not for a specified term. Accordingly, either I or the Company can terminate our association at will, with or without cause, at any time.

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Furthermore, I agree to comply with the Company's Prevention Plan to assist in the safe practice of real estate – to demonstrate care for the health and well-being of clients, colleagues and the greater public welfare in reducing the risk of exposure to, and spread of COVID-19, while providing essential services of residential and commercial real estate recognized by the Department of Homeland Security as being necessary for the maintenance of America's Critical

Infrastructure. I understand that if I violate any aspect of the Company's Prevention Plan against the spread of COVID-19, I may be subject to disciplinary action, up to and including termination.

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Furthermore, I agree to comply with entry standards as required by the California Department of Public Health by posting rules for all persons entering a property with the Posted Rules for Entry (PRE) and pictogram, in which I have received a copy of. I understand that if I violate any aspect of such entry standards, I may be subject to disciplinary action, up to and including termination.

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Furthermore, I understand I can find additional information on COVID-19 prevention from the resources mentioned below.

- How to prevent it from spreading: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- How to conduct self screening at home: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

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Furthermore, I acknowledge the following advice to be practiced daily. I understand the importance of not working if I have a frequent cough, fever, difficulty breathing, chills, muscle pain, headache, sore throat, recent loss of taste or smell, or if I or someone I live with has been diagnosed with COVID-19. I understand to seek medical attention if my symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face. I understand the importance of frequent handwashing with soap and water, including scrubbing with soap for 20 seconds (or using hand sanitizer with at least 60% ethanol or 70% isopropanol when I cannot get to a sink or handwashing station, per CDC guidelines. I understand the importance of physical distancing, both at work and off work time to reduce the risk of COVID-19 infections. Additionally, I understand the information mentioned below of the proper use of face coverings.

- Face coverings do not protect the wearer and are not personal protective equipment (PPE).
- Face coverings can help protect people near the wearer, but do not replace the need for physical distancing and frequent handwashing.
- To help prevent infection, employees and real estate licensees should wash or sanitize hands before and after using or adjusting face coverings.
- To help prevent infection, employees and real estate licensees should avoid touching eyes, nose, and mouth.

- To help prevent infection, face coverings should be washed after each shift (or other regular, frequent interval).

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My signature below certifies that I have received COVID-19 Training by reading and understanding the Company's Prevention Plan, which includes C.A.R.'s BPPP and California's COVID-19 Industry Guidance. I agree to abide by its provisions during my association with the Company. It supersedes all prior agreements, understandings, and representations concerning my association with the company.

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Associate's Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_